***Haroon Khan***

49 Wellesley Road, Slough, Berkshire, SL1 1UX

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***D.O.B: 06/03/98***

I am a reliable, hardworking and a very enthusiastic individual. I am able to follow instructions and also take charge and lead groups, giving instructions clearly and precisely. I work well on my own and with other people, currently seeking to find work in retail industry. Also I'm a fast learner which helps me complete any task that has to be done in a short amount of time and also do things that are out of my comfort zone and still perform at my absolute best and complete the task set.

***Key Skills/Attributes:***

* Presenting/communicating information clearly and concisely in written and verbal form
* Confident and effective in dealing with the public
* Maintaining high standard of work under pressure

***Education: GCSE’S***

Wexham Secondary GCSE grades:

Norway Drive Mathematics D

Slough English Language B

Berkshire English Literature C

SL2 5QP Business Studies A

 Art C

 Geography C

 Religious Education C

 Science C

***Interests:***

I am fond of socializing and meeting new people. I thoroughly enjoy my social life, and I play an active role in the local sports community where I enjoy playing and participating in many activities, including football, swimming and cricket.

I also share a great interest for using computers for gaming and commercial background reading particularly in the motor industry.

During compulsory education, I took part in many extra-curricular activities; academic and sporting.

Work

 Clarks

 Customer service Assistant

Greet and invite customers in with good customer service. This has also helped me to be able to sell a product to a customer and also help them around if they need any help

Next

Customer service assistant

Meet and greet customers help them deal with any enquiry.

Help with stock, where I could easily talk to different types of people comfortably and easily

 DMD

I done various roles which included picking and packing newspapers and magazines for plane flights making sure the right amount have been distributed. Also had a role in screening the newspapers and magazines through a security machine which detects what’s been sent within the package which we have loaded through, making sure we follow the right guideline in doing the job and doing it quick and efferently while following rules and regulations.

ARL baggage handler- helping passengers check in and also help them with their bags and anything they may need help with.Also taking out of guage items such as push chairs, surf boards, snooker cues, baseball bats etc to be checked in through the back security.

Heathrow dufry- worked in the warehouse helping pack orders, having a headset on which tells you what to pack and how much and working through your tasks.

**REFERENCES AVAILABLE ON REQUEST**